
APP 13 – Correction of personal information

If personal information is held and either:

- a) It is apparent that the information is inaccurate, out of date, incomplete, irrelevant, or misleading; or
- b) The individual requests the entity to correct the information;
- c) then steps must be taken to ensure that the information is accurate, up to date, complete, relevant, and not misleading.

Any request to correct information should be dealt with within a reasonable period after the request was made.

Infinity Alpha Fund Management and its members should also take reasonable steps to ensure that any personal information held by third parties (provided to and Infinity Alpha Fund Management) is also corrected.

If a request to correct personal information is refused, then the individual must be informed in writing that sets out why it was refused and how an individual is able to lodge a complaint about the refusal. If Infinity Alpha Fund Management receives a request to correct personal information, Infinity Alpha Fund Management must respond to that request within a reasonable time-frame.

Privacy complaints

If individuals wish to complain about any breach or potential breach of this Privacy Policy or the Australian Privacy Principles, please contact:

Infinity Alpha Fund Management Pty Ltd
Suite 34.02, 201 Elizabeth Street Sydney
NSW 2000
P. 02 8029 0408
E. info@iafm.com.au

The complaint will be acknowledged immediately or as soon as practicable and investigated and responded to within 45 days unless an extension is required. It is our intention to use our best endeavours to resolve any complaint to an individual's satisfaction; however, if they are unhappy with our response, they are entitled to contact the Office of the Australian Information Commissioner who may investigate the complaint further.

Non-compliance

Non-compliance with this Policy may result in disciplinary action and could include the termination of a relationship with Infinity Alpha Funds Management, or the suspension or loss of Infinity Alpha Funds Management's Australian Financial Services License if the breach is considered serious.

If you are uncertain about how this Policy applies to a particular circumstance, or you have any questions about the Policy, speak with your manager or the Privacy Officer.

Review

This Policy will be reviewed at least annually or as changing circumstances warrant.